

**BOLTON CENTRAL SCHOOL**  
BOLTON LANDING, NEW YORK 12814

**REGULAR MEETING OF THE BOARD OF EDUCATION**  
*Monday, June 10, 2019 - 6:30 p.m.*

MINUTES

1. The meeting was called to order by President Pfau at 6:30 p.m.
2. The Pledge of Allegiance was led by President Pfau.

3. **ROLL CALL**

**Present:**

Mrs. Kathleen Pfau	Mrs. Denise Johnson
Mr. Jesse Foy	Mr. Michael Graney
Mrs. Pamela Quigan	Ms. Kathleen Dennin
Mrs. Julie Beebe	Ms. Christina Dunalewicz
Ms. Michelle Calzada	

**Absent:**

Mrs. Tammie DeLorenzo

**Public Present:**

Mrs. Deborah Andersen		
Mr. Daniel Hull	Mrs. Margaret Maranville	Mrs. Dawn Robinson
Mr. Michael Leone	Mrs. Terry Begly	
Mr. Chad Shippee	Mr. Steven Beuerman	
Ms. Jennifer Carlson	Mrs. Erica Eager	

4. **MINUTES APPROVAL**

**MOTION** by Mrs. Quigan seconded by Mrs. Johnson, that the Board of Education approve the minutes from the Regular meeting held Monday, May 13th and the Special Meeting held on Tuesday, May 21st, 2019 as presented.

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

Minutes  
Approval

5. **COMMUNICATIONS**

- A. Albany Business Review – Mr. Graney reported that Bolton Central School High School ranked 34<sup>th</sup> last year and this year have moved up to 12<sup>th</sup> position. The District moved up from 10<sup>th</sup> place to a 6<sup>th</sup> place ranking. Our Elementary program again achieved a 1<sup>st</sup> place spot from 2<sup>nd</sup> place last year. These rankings are within the eleven Capital Region counties and 92 districts.

6. **COMMITTEE REPORTS**

- A. Facilities Committee- May 23<sup>rd</sup> Meeting Report- Mrs. Pfau reported that the committee met on May 23<sup>rd</sup> to discuss the Bid process and moving forward with the planning of Phase 2.

- B. Policy Committee – Five policies will be presented for first read at the July meeting.

**MOTION** by Mrs. Quigan, seconded by Ms. Calzada, that the Board of Education adopt the following policies as submitted:

5741 Drug and Alcohol Testing for School Bus Drivers and Other  
Safety Sensitive Employees

6212 Certification and Qualifications

7212 Class Ranking

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

7. **INSTRUCTIONAL PROGRAM**

- A. **MOTION** by Mrs. Quigan, seconded by Ms. Calzada, that the Board of Education accept the recommendation from the Committee on Special Education as presented.

CSE/CPSE  
Approval

**VOTE: ALL FAVORABLE.**

**MOTION: CARRIED.**

- B. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education accept the 2018 - 2019 Annual Report of the CSE and CPSE as presented.

Special  
Education  
Annual  
Report

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

Mrs. Begly presented the Annual Report of the CSE and CPSE and thanked everyone for the opportunity to work with such a great team. Mrs. Begly outlined the activities of both committees throughout the year. The team meets on a weekly basis in order to keep students' needs in the forefront. Mrs. Pfau thanked Mrs. Begly for her time, effort, and professionalism.

- C. Baccalaureate and Commencement Ceremonies - Mr. Graney advised the group that this year's Baccalaureate ceremony will be held on Thursday, June 27th at 7pm at the Blessed Sacrament Catholic Church. The Commencement ceremony for the Class of 2019 will be held on Friday, June 28th at 7pm in the BCS gym.

- D. Presentation on Student Exchange – Steering Committee – Mr. Shippee reported that Erica Eager, Jennifer Carlson, Tammy Soper and Michelle Borgh met with Student Exchange Program Coordinator at Newcomb Central School. They discussed logistics of the program from application to costs to vetting of host families. After some discussion it was decided that the possibility would be further explored and an effort to measure interest will be pursued. More information will be shared as it becomes available.

8. **SCHOOL DISTRICT BUSINESS**

- A. **MOTION** by Mrs. Quigan, seconded by Ms. Calzada that the Board of Education approve the Treasurer and Central Treasurer's reports for May, 2019 as presented.

Treasurer &  
Central  
Treasurer's  
Report

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

- B. **MOTION** by Mrs. Quigan seconded by Mrs. Johnson that the Board of Education, upon the recommendation of the Superintendent that, that, M. Terri Begly, who holds a Professional Certification as a School Psychologist and is hereby appointed to an at-will .60 FTE position of Special Education Consultant/CSE Chairperson/School Psychologist for the 2019 – 2020 school year. The salary is based on the enclosed Memorandum of Understanding, as presented.

M. T. Begly .6  
Appt.

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

- C. **MOTION** by Mrs. Qugan, seconded by Ms. Calzada, that the Board of Education approve the addendum dated June 10th, 2019, to the employment agreement of Chad Shippee, PK – 12 Building Principal of Bolton Central School, dated July 1, 2016 and authorizes the payments provided therein, as presented.

C. Shippee  
Addendum

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

- D. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education the Memorandum of Agreement between Bolton Central School and the Bolton Fire District dated June 10, 2019, as presented.

Bolton Fire  
District  
MOA

**BE IT RESOLVED** that the Board of Education of the Bolton Central School District (“School District”) hereby approves the Memorandum of Agreement (“Agreement”) between the Bolton Central School District and the Bolton Fire District (“Fire District”), related to the transfer of surplus and remote land owned by the School District as represented on a plan entitled “*Conceptual Layout B dated prepared by STUDIO A Landscape Architecture DPC*” dated February 8, 2019, from the School District to the Fire District, and authorizes the Superintendent to execute the Agreement, deed and any required papers to effectuate such transfer on the School District’s behalf. As the Fire District serves the same community as the School District, there shall be no cost to the Fire District for the transfer, except that the Fire District will pay the any costs associated with recording the deed and surveying the property.

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

- E. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education approve a Resolution to Establish a Retirement Contribution Reserve Fund and a Retirement Contribution Reserve Sub-Fund, as presented.

Creation of  
Retirement  
Contribution  
reserve and  
Sub-Reserve  
Funds

**WHEREAS**, as a part of the 2019 – 2020 Budget Legislation, New York State has amended certain provisions of section 6-r of the General Municipal Law, relating to Retirement Contribution Reserve Funds; and

**WHEREAS**, as amended, section 6-r of the General Municipal Law allows a school board to establish a reserve fund to be known as the Retirement Contribution Reserve Fund (“RCRF”) and Sub-Fund to be used for the purpose of financing retirement contributions, and/or to finance appropriations authorized by law to offset all or a portion of the amount deducted from the moneys apportioned to the school district from the state for the support of common schools; and

**WHEREAS**, “retirement contribution” is defined as all or any portion of the amount payable by a school district to the New York State and Local Employees’ Retirement System (“ERS”) or the New York State Teachers’ Retirement System (“TRS”) pursuant to Education Law section 521; and

**WHEREAS**, if a school board establishes an RCRF pursuant to section 6-r of the General Municipal Law, for the purpose of financing retirement contributions to the ERS, it may also create a “sub-fund” within the RCRF, which is to be separately administered, for the purpose of financing retirement contributions to the New York State Teachers’ Retirement System

and/or to finance appropriations authorized by law to offset all or a portion of the amount deducted from the moneys apportioned to the school district from the state for the support of the common schools; and

**WHEREAS**, the Bolton Central School District Board of Education desires to establish a Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund for such purposes;

**IT IS HEREBY RESOLVED:** The Bolton Central School District hereby establishes a fund to be known as the Retirement Contribution Reserve Fund (“RCRF”), as well as a sub-fund to be known as the Retirement Contribution Reserve Sub-Fund (“RCRS”), to be separately administered within the RCRF, effective immediately, to be funded from the available fund balance from the 2018 – 2019 school year and additional contributions from future budgetary appropriations or raised by taxes; or from such revenues as are not required by law to be paid into any other fund or account; or transfers from other reserve funds as permitted by law, to be used in accordance with applicable laws for the purpose of paying retirement contributions to the New York State and Local Employees’ Retirement System or the New York State Teachers’ Retirement System.

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

- F. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education authorize the Business Manager to transfer \$61,175. from fund balance to the Retirement Contribution Reserve Sub-Fund.

Transfer from  
Fund Balance  
to Retirement  
Sub-Reserve  
Fund

- G. **MOTION** by Ms. Calzada, seconded by Mrs. Johnson, that the Board of Education to hold its annual reorganizational meeting on Thursday, July 11, 2019, 6:30pm.

2019 – 2020  
Annual Reorg.  
Meeting Date

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

- H. **MOTION** by Ms. Calzada, seconded by Mrs. Johnson, that the Board of Education accept the BID for Strategic Improvement Projects Phase 1: Bus Garage Repairs and New Storage Building received by Bolton Central School at 2:00 pm, Thursday, June 6<sup>th</sup>, 2019 as presented;

Phase 1 BID  
Award: Rozell  
Industries, inc.

**BE IT RESOLVED** that the Board of Education of the Bolton Central School District hereby awards Contract No. One for General Construction in connection with the School District’s Capital Project to Rozell Industries, Inc. located at 129 Park Road in Queensbury, New York in the base amount of \$460,730, subject to the execution of a contract by Rozell Industries, Inc. in a form approved by the District’s legal counsel.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the President of the School District’s Board of Education or the School District’s Superintendent of Schools to execute the approved contract with Rozell Industries, Inc. and such other documents as are necessary to commence the General Construction work on the Project.

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

9. **PUBLIC COMMENT**

No public comment.

10. **BOARD OF EDUCATION COMMENTS**

Mrs. Quigan thanked Athletic Director Margaret Lawrence on this year's successful and memorable Booster Club Banquet. Mrs. Quigan thanked Jennifer Carlson for her support of our student athletes in the creation of the evening's video presentation.

11. **BOARD OF EDUCATION ITEMS**

**MOTION** by Mrs. Quigan, seconded by Ms. Calzada to adjourn to Executive Session for the purpose of collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) at 7:02 p.m.  
**VOTE: ALL FAVORABLE. MOTION: CARRIED.**

Adjourn to  
Executive  
Session

Mrs. Pfau returned the meeting to regular session at 8:31 p.m.

**MOTION** by Mrs. Beebe, seconded by Mr. Foy to adjourn the meeting at 8:31 p.m.  
**VOTE: ALL FAVORABLE. MOTION: CARRIED.**

Meeting  
Adjourned

The meeting was adjourned at 8:31 p.m.

Board approved: \_\_\_\_\_

District Clerk