

**BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814  
REORGANIZATIONAL MEETING OF THE  
BOLTON CENTRAL SCHOOL BOARD OF EDUCATION  
THURSDAY, JULY 6, 2020**

*Via WebEx Call*

**MINUTES**

1. The meeting was called to order by the District Clerk, Ms. Dunalewicz at 6:32 pm.
2. The Pledge of Allegiance was recited by all in attendance.

3. ***Present in Person:***

Mrs. Kathleen Pfau	Mr. Michael Graney
Mrs. Pamela Quigan	Ms. Kathleen Dennin
Ms. Michelle Calzada	Ms. Christina Dunalewicz

***Present Via Phone:***

Mr. Timothy Daken  
Mrs. Denise Johnson  
Mrs. Tammie DeLorenzo

***Absent:*** Mr. Jesse Foy

***Public Present Via Phone:***

Mrs. Dawn Robinson  
Mr. Daniel Hull  
Mrs. Molly Gordon

4. Oaths of Office were administered to all board members in attendance. The Oaths for those not physically present will be sent via August Board packets
5. Mrs. Quigan, seconded by Ms. Calzada, nominated Mrs. Kathleen Pfau as Bolton Central School Board of Education President for the 2020- 2021 school year.

**VOTE: ALL FAVORABLE MOTION: CARRIED**

***Mrs. Pfau took over the meeting.***

6. Ms. Calzada, seconded by Mrs. DeLorenzo, nominated Mrs. Pamela Quigan as Vice-President for Bolton Central School Board of Education for the 2020- 2021 school year.

**VOTE: ALL FAVORABLE MOTION: CARRIED**

7. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education appoint the following school district officers:

- A. District Clerk – Ms. Christina E. Dunalewicz
- B. Assistant District Clerk – Mrs. Dawn E. Robinson
- C. District Treasurer - Ms. Kathleen J. Dennin
- D. Deputy District Treasurer - Mrs. Dawn E. Robinson
- E. Central Treasurer of Student Accounts - Ms. Kathleen J. Dennin

**VOTE: ALL FAVORABLE      MOTION CARRIED**

8. Oaths of Office were administered to District Officers in attendance.
9. Board Committee Assignments for the 2020-2021 school year:
  - Policy/Academic - Mrs. Johnson, Mr. Daken, Ms. Calzada
  - Building/Facilities - Mrs. Quigan, Mrs. Pfau, Mr. Foy
  - Employee Relations - Ms. Calzada, Mrs. DeLorenzo, Mrs. Quigan
  - Hospitality -Mrs. DeLorenzo
  - Audit/Budget - Mrs. Johnson, Mr. Daken, Mrs. Pfau
  - Representative to Wellness Committee - Ms. Calzada

**MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education accept the Board Committee Assignments for the 2020 - 2021 school year.

**VOTE: ALL FAVORABLE      MOTION CARRIED**

10. **MOTION** by Mrs. Johnson, seconded by Mrs. DeLorenzo, that the Board of Education make the following appointments for the 2020 - 2021 school year:

- A. Collector of Taxes - Mrs. Dawn E. Robinson
- B. School Physician - Hudson Headwaters Health Network
- C. School Dentist - Hudson Headwaters Health Network
- D. Independent Auditor - Jenkins, Beecher & Bethel LLP, C.P.A's
- E. Certifier of Payroll – Mr. Michael J. Graney
- F. Official Newspaper – Glens Falls Post Star
- G. Official Depository:

*RESOLVED, that all funds of the Board of Education, Bolton Central School District shall be deposited in the Glens Falls National Bank and designated for deposit for all monies received by the Treasurer in accordance with amendments of Section 1719 and 1920 of the Education Law relative to signatures required for all disbursements of money, said bank authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board, effective July 1, 2020 through June 30, 2021*

- H. Purchasing Agent - Ms. Kathleen J. Dennin
- I. School Pesticide Representative – Mr. Charles Morel, Jr.
- J. Asbestos (LEA) Designee - Mr. Charles Morel, Jr.
- K. Reviewing and Verification Official for participation in the Federal Child Nutrition Program – Mrs. Donna DiPietro
- L. Hearing Officer for participation in the Federal Child Nutrition Program – Mr. Michael J. Graney
- M. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Mr. Michael Graney
- N. School District Liaison for Homeless Children and Youth – Mrs. Molly Gordon
- O. Attendance/Residency Representative - Mr. Michael Graney

BE IT RESOLVED that the Board of Education of the Bolton Central School District hereby designates Mr. Michael Graney as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition free basis, in the schools of the District. This designation affords Mr. Michael Graney all rights and responsibilities pursuant to Part 100.2(y) of the Commissioner of Education.

- P. Title IX Officer - Mrs. Molly Gordon
- Q. Section 504 Compliance Officer - Mr. Chad Shippee
- R. Claims Auditor – Ms. Diane Burkhardt
- S. School District Attorney – Girvin & Ferlazzo
- T. Committee on Special Education, as presented (enc.)
- U. Committee on Pre-School Special Education, as presented (enc.)
- V. Records Management Officer - Ms. Christina Dunalewicz
- W. Census Enumerator - Ms. Joan Baldwin
- X. District Substance Abuse Resource Person – Mrs. Denise Clark
- Y. Compliance Officers Mrs. Molly Gordon and Mr. Chad Shippee in compliance with Policy #3420 - Non-Discrimination and Anti-Harassment in the School District.
- Z. Data Privacy Officer – Mr. Chad Shippee
- AA. K – 12 Comprehensive Developmental School Counseling and Guidance Plan, as presented (enc.)

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

11. Authorizations:

**MOTION** by Mrs. DeLorenzo, seconded by Mrs. Quigan that the Board of Education approve the following authorizations:

- A. Designation of Petty Cash Accounts as follows:

Main Office	-	\$100.00
Cafeteria	-	\$ 50.00
Transportation	-	\$100.00
- B. Designation of the Mileage Reimbursement Rate at \$. 50 per mile. (unchanged)
- C. Designation of the per mile rate for the use of school transportation by any agency other than the Bolton Central School District; the per mile charge to be in addition to driver costs;

- Town of Bolton Recreation Commission and local nonprofit organizations	-	\$ 2.00 per mile
- All other agencies	-	\$ 4.00 per mile
- D. Designate the Superintendent to authorize staff attendance at workshops, conferences, etc.
- E. Recommend the Board of Education establish the Lunch and Breakfast prices for the 2020-2021 school year, as follows:

K-12 Student Full Lunch	\$ 2.75
K-12 Student Reduced Lunch	\$ .00
Adult Lunch (\$3.74 + tax)	\$ 4.25
K-12 Student Full Breakfast	\$ 1.75
K-12 Student Reduced Breakfast	\$ .00
Adult Breakfast	\$ 2.00
All extra Milk (1/2 pint)	\$ .50

*NOTE: All meal prices include one (1/2 pint) serving of milk. All taxable food service items include tax amounts.*

- F. Readopt all current policies from previous year
- G. Recommend the Board of Education Approve District Wide Safety Plan for the 2020 - 2021 school year, as presented. (enc.)

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- 13. **MOTION** by Ms. Calzada, seconded by Mrs. Johnson that the Board of Education approve the following:

*Resolved, that the District Treasurer be empowered to place monies in a CLASS account, a savings account, a Certificate of Deposit or any other approved form of investment within the guidelines of good money management in an approved depository in order to maximize interest income in accordance with guidelines of the Comptroller of the State of New York.*

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- 13. **MOTION** by Ms. Calzada, seconded by Mrs. Quigan that the Board of Education adopt the attached schedule for Board meetings for the 2020-2021 school year, meetings to start at 6:30 PM, except as noted.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

At this time, Mrs. Pfau began the Regular July meeting agenda.

Board approved:

District Clerk