

**BOLTON CENTRAL SCHOOL
BOLTON LANDING, NEW YORK 12814**

**REGULAR MEETING OF THE BOARD OF EDUCATION
October 19, 2020**

Via WebEx Call

MINUTES

1. The meeting was called to order by Mrs. Pfau at 6:32 p.m.
2. The Pledge of Allegiance was led by Mrs. Pfau.

3. **ROLL CALL**

Present in Person:

| | |
|----------------------|--------------------------|
| Mrs. Kathleen Pfau | Mr. Michael Graney |
| Mrs. Pamela Quigan | Ms. Kathleen Dennin |
| Mr. Timothy Daken | Ms. Christina Dunalewicz |
| Mrs. Denise Johnson | |
| Ms. Michelle Calzada | |

Present Via Person:

Mr. Jesse Foy

Absent:

Mrs. Tammie DeLorenzo

Public Present in Person:

Mr. Chad Shippee

Public Present Via Phone:

| | | |
|--------------------------|-------------------|----------------------|
| Mrs. Dawn Robinson | Mr. Dan Hull | Ms. Jennifer Carlson |
| Mrs. Margaret Maranville | Mrs. Molly Gordon | |

4. **MINUTES APPROVAL**

MOTION by Mrs. Johnson seconded by Mrs. Quigan, that the Board of Education approve the minutes from the Regular meeting held on Monday, September 14, 2020

VOTE: ALL FAVORABLE

MOTION: CARRIED

5. **COMMUNICATIONS**

- A. Hospitality – Mr. Graney, on behalf of the school district, expressed most sincere condolences to the Peterson family on the recent passing of Debra. Mrs. Pfau and Mrs. Quigan both shared their condolences and reflected on what a tremendous impact Mrs. Peterson had both as a district parent and during her time as a board member. Her love of our students was clear in everything she did.

6. **COMMITTEE REPORTS**

A. Policy Committee – Ms. Calzada reported that the committee met before the Board meeting and will be submitting five policies for first read at the November board meeting. The next meeting will be held on December 14th at 5:45 p.m.

B. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education adopt the following policies as submitted:

- 5681 – School Safety Plans
- 6215 – Probation and Tenure
- 6550 – Leaves of Absence
- 7240 – Student Records: Access and Challenge
- 7511 – Immunization of Students
- 8241 – Patriotism, Citizenship, and Human Rights Education

Policy Approval:
5681,6215,6550,
7240,7511,8241

VOTE: ALL FAVORABLE MOTION: CARRIED

C. Facilities Committee – Project Update – Mr. Graney reported that the following project tasks are still pending:

- A new door for the bus garage
- Aluminum trim for the doors in the new lobby
- Display cases need to be completed
- ADA compliant entry controls are installed and need to be connected
- Elevator terrazzo landings need to be installed on each floor
- The next phase of unit ventilator replacements is scheduled for during the winter break

D. Audit Committee – The Audit Committee meeting is scheduled for Monday, November 16, 2020 at 5:45 p.m.

E. Employee Relations Committee – The yearly meeting with BSPA will be held on Monday, November 2nd at 5:45 p.m. and with the BTA at 6:30 p.m. on that same day.

7. **INSTRUCTIONAL PROGRAM**

A. Program Update – Mr. Graney updated the Board and public on the following aspects of our fall reopening:

Morning and Afternoon/Drop off and pick up:

- Transportation is going well with four buses running for the morning pick up and five for afternoon drop off.
- Temperatures are being taken both on the buses and for students who walk or are being dropped off by parents before they enter the building.
- There are assigned seats on the buses.
- In the morning, dismissal from the busses and gym are staggered to avoid bottle necks of students all leaving at the same time.

- C. **MOTION** by Ms. Calzada, seconded by Mrs. Johnson, that the Board of Education approve *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

VOTE: ALL FAVORABLE

MOTION: CARRIED

9. **PUBLIC COMMENT**

No Public Comment.

10. **BOARD OF EDUCATION ITEMS**

MOTION by Ms. Calzada, seconded by Mrs. Quigan to adjourn the meeting at 6:59 p.m.

VOTE: ALL FAVORABLE

MOTION CARRIED.

The meeting was adjourned at 6:59 p.m.

Meeting
Adjourned

Board approved: November 16, 2020

Christina E Dunalewicz
District Clerk