

**BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814**

**REGULAR MEETING OF THE BOARD OF EDUCATION  
January 11, 2021**

***Via WebEx Call***

MINUTES

1. The meeting was called to order by Mrs. Pfau at 6:30 p.m.
2. The Pledge of Allegiance was led by Mrs. Pfau
3. **ROLL CALL**

***Present in Person:***

Mrs. Kathleen Pfau	Ms. Kathleen Dennin
Mr. Michael Graney	

***Board Present Via Phone:***

Mrs. Pamela Quigan	Ms. Michelle Calzada
Mr. Jesse Foy	Mrs. Denise Johnson
Mr. Timothy Daken	Mrs. Tammie DeLorenzo
Ms. Christina Dunalewicz	

***Public Present Via Phone:***

Mrs. Molly Gordon	Mrs. Margaret Maranville
Mr. Chad Shippee	Mr. Dan Hull
Mrs. Dawn Robinson	Mrs. Cassie Rosselle

4. **MINUTES APPROVAL**

**MOTION** by Ms. Calzada seconded by Mrs. DeLorenzo, that the Board of Education approve the minutes from the Regular meeting held on Monday, December 14, 2020 as presented.

Minutes  
Approval

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

5. **COMMUNICATIONS**

- A. WSWHE BOCES Legislative “Breakfast”–Completely Virtual Event–Fri., Jan. 22, 2021–9 a.m.
- B. The NY State COVID-19 vaccine schedule has been open to group 1B essential workers and people over 75. There has been discussion about having schools serve as clinics. After a recent meeting with regional superintendents and Warren County Public Health, all districts included in the WSWHE BOCES area have agreed to participate. Clinics at schools are in the beginning planning stages and will be subject to vaccine supply. The vaccine scheduling sites are being set up to accommodate the new group. Individuals wishing to schedule an appointment should keep trying the various contact methods via websites and phone lines. Until the availability of vaccines increase, the distribution schedules may difficult to predict.

Mrs. DeLorenzo explained that the county holds a variety of emergency drills. Twice a year mass vaccination drills are part of the drill schedule. The County is ready once the vaccines are readily available.

6. **COMMITTEE REPORTS**

- A. Policy Committee - Meeting Report – Ms. Calzada reported that the committee met via WebEx call earlier this evening and will be presenting five policies for 1<sup>st</sup> Read at the February meeting. The next meeting will be held on Monday, March 15<sup>th</sup> at 5:45 p.m.
- B. Labor Relations Committee- Mrs. Quigan reported that the negotiation groups are meeting on Tuesday, January 12 at 6 p.m. There will be individuals that will be attending remotely.

7. **INSTRUCTIONAL PROGRAM**

- A. **MOTION** by Mrs. Quigan, seconded by Mrs. DeLorenzo, to accept the recommendations of the Committee on Special Education as presented.  
**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

CSE/CPSE  
Business

8. **SCHOOL DISTRICT BUSINESS**

- A. **MOTION** by Ms. Calzada, seconded by Mr. Daken, to accept the recommendation that the Board of Education approve the Treasurer and Central Treasurer’s reports for December 2020, as presented.  
**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

Treasurer &  
Central  
Treasurer’s  
Report

- B. Presentation of Rollover Budget

Ms. Dennin presented a rollover budget to the Board and discussed the details of the enclosed summary sheets. Many of the calculations are preliminary. Some of the variables that are not yet available:

- The result of contract negotiations
- State aid calculations
- Special Education expenses
- BOCES expenses

- C. **MOTION** by Mrs. DeLorenzo, seconded by Mrs. Quigan, that the Board of Education approve the corrective action plan for the 2020 Independent Audit Report, as presented.  
**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

Approval -  
Corrective  
Action Plan for  
2020  
Independent  
Audit Report

- D. **MOTION** by Ms. Calzada , seconded by Mr. Daken, that the Board of Education approve the extension of a leave under the family and medical leave act for a particular employee with an expected duration beginning January 4<sup>th</sup>, 2021 through February 12, 2021.  
**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

FMLA Approv.  
1/4/21-  
2/12/21

E. **MOTION** by Mrs. Quigan, seconded by Mrs. Johnson, that the Board of Education, upon the recommendation of the Superintendent, to extend the appointment of Sara Chirgwin as a Long-Term substitute to cover an anticipated leave with an expected duration beginning January 4<sup>th</sup>, 2021 through February 12, 2021. **VOTE: ALL FAVORABLE MOTION: CARRIED**

Long Term Sub  
- Chirgwin  
1/4/21-  
2/12/21

F. **MOTION** by Mrs. Quigan, seconded by Mr. Daken, that the Board of Education, upon the recommendation of the Superintendent that, Cassandra Rosselle, who is Professionally certified in the Learners with Disabilities (1-6 and 5-9) area, is hereby appointed to the position of Elementary Special Education in the tenure area of Special Education for a probationary period commencing on February 22, 2021 and anticipated to end on June 30, 2024. Salary placement at Step 8 as per the Collective Bargaining Agreement with the BTA.  
**VOTE: ALL FAVORABLE MOTION: CARRIED**

C. Rosselle –  
Spec. Ed Appt.

9. **PUBLIC COMMENT**

No Public comment.

10. **BOARD OF EDUCATION COMMENT**

No Board of Education comment.

11. **BOARD OF EDUCATION ITEMS**

**MOTION** by Mrs. Johnson, seconded by Mrs. DeLornezo, to adjourn to Executive Session for the purpose of collective bargaining negotiations pursuant to Article 14 of Civil Service Law at 7:01 p.m.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Meeting  
Adjourn to  
Executive  
Session

Mrs. Pfau returned the meeting to regular session at 7:30 p.m.

**MOTION** by Mrs. Johnson, seconded by Mr. Daken, to adjourn the meeting at 7:30 p.m.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Meeting  
Adjourned

The meeting was adjourned at 7:30 p.m.

Board approved: February 8, 2021

*Christina E. Dunalewicz*  
District Clerk