

BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814  
REGULAR MEETING OF THE BOARD OF EDUCATION  
April 19, 2016

MINUTES

1. The meeting was called to order by Mrs. Pfau at 6:30 p.m.
2. The Pledge of Allegiance was led by Mrs. Pfau.

3. **ROLL CALL**

*Present:*

Mrs. Julie Beebe	Mr. Carl Schoder
Mrs. Tammie DeLorenzo	Ms. Kathleen Dennin
Mr. Jesse Foy	Ms. Christina Dunalewicz
Mrs. Kathleen Pfau	Mr. Michael Graney
Mrs. Pamela Quigan	Mrs. Debra Peterson

*Public Present:*

Mrs. Deborah Andersen	Mrs. Dawn Robinson	Miss Erin Courchaine
Mrs. Michele French	Mrs. Margaret Maranville	Mr. Patrick Morey
Mr. Daniel Hull	Mr. Greg Smith	Mr. Michael Morey
Mr. Mike Leone	Mrs. Terry Begly	Mr. Joseph Saleh
Ms. Jennifer Trowbridge	Mr. Dan Shaw	Mr. Tyler Scanlon
Mr. Dennis Murphy	Miss Brittany Cannizzaro	
Ms. Sara Tarraran Casella	Miss Caroline Clesceri	

4. **MINUTES APPROVAL**

**MOTION** by Mrs. DeLorenzo seconded by Mrs. Beebe that the Board of Education approve the minutes from the Regular meeting held on Monday, March 14, 2016 as presented.

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

Minutes  
Approval

5. **COMMUNICATIONS**

- A. 2016 Utica National School Safety Excellence Award – Mr. Graney
- B. Mr. Graney reported that for the 13<sup>th</sup> consecutive year Bolton Central School has received the Titanium With Honors classification for school safety. On behalf of the District, Mr. Graney thanked Mark Sullivan, Safety Specialist and the District Clerk for their efforts in compiling the submission.
- C. AASBA Community Service Awards Dinner – Thurs., May 5, 2016 –This year’s recipient, Megan Stacey, will be honored for her service. Mrs. Pfau encouraged board members to let the District Clerk by April 20th know if they are able to attend.

- D. This year, two vacancies on the Board of Education for three (3) year terms each, will be filled by the voters during the annual election on May 17, 2016.

These vacancies have been created by the expiration of the terms for Mrs. Debra Peterson and Mr. Carl Schoder. The two candidates receiving the highest number of votes will be elected to the two open seats with terms to begin on July 1, 2016.

A member of the attending public was asked to draw Board of Education Candidate names to determine ballot placement of our candidates. Mrs. Dawn Robinson drew the names in the following order:

1. Mr. Richard W. Huck Jr.
2. Ms. Michelle Calzada
3. Mrs. Denise Johnson

- E. School Lunch Program Audit – Ms. Dennin reported that a New York state audit of our School Lunch Program. All went well and there were no negative findings. Ms. Dennin, Mr. Graney and Mrs. Pfau thanked Mrs. Margaret Maranville and Mrs. Dawn Robinson for their ongoing efforts and a job well done.

## 6. **COMMITTEE REPORTS**

- A. Facilities Committee- Mr. Schoder reported that the committee met on April 11<sup>th</sup> and discussed options for the district’s bus garage. Test borings are due to be completed within the next week to assess the depth of bedrock. There will be a Facilities Committee meeting held on Tuesday, May 3<sup>rd</sup> at 6pm in the 1<sup>st</sup> Floor Conference Room.

CNA Environmental will do district water testing over the Spring Recess and results can be expected within 30 days.

The Committee has heard from Town of Bolton Supervisor Conover that soil is being added to the Town ball field and seeding is expected to begin in the near future.

- B. Policy Committee

**MOTION** by Mr. Schoder, seconded by Mrs. Peterson, that the Board of Education adopt the following policies as submitted:

- 5675 – Student Grading Information Systems
- 6110 – Code of Ethics For Board Members and All District Personnel
- 6215 – Probation and Tenure

The policy committee will meet at 5:15pm on Monday, May 9<sup>th</sup>.

- C. Employee Relations Committee - Mrs. Julie Beebe reported that the negotiation sessions are taking place and that there are two remaining items that need further attention.

7. **INSTRUCTIONAL PROGRAM**

- A. Congratulations to our Battle of the Books and Odyssey of the Mind participants on their recent achievements.
- B. **MOTION** by Mrs. Quigan, seconded by Mrs. DeLorenzo, that the Board of Education approve the recommendations from the Committee on Special Needs as presented.

CSE/CPSE  
Business

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

- C. **MOTION** by Mrs. DeLorenzo, seconded by Mrs. Quigan that the Board of Education adopt the 2016 - 2017 Instructional Calendar as presented.

Approval of  
2016 - 2017  
Instructional  
Calendar

**VOTE: ALL FAVORABLE.                      MOTION CARRIED.**

- D. **MOTION** by Mr. Schoder, seconded by Mrs. DeLorenzo, that the Board of Education grant preliminary approval for the Senior Class Trip to Washington D.C. from Friday, June 17 through Monday, June 20th.

Approval of  
Class of 2016  
Senior Trip

**VOTE: ALL FAVORABLE.                      MOTION CARRIED.**

- E. *Mid-Year Mentor Report* – Mr. Graney reported that this year Mrs. Humiston is mentor to Mrs. Lawrence and highlighted the Mentor report included in Board packets for Board review. On behalf of the Board, Mrs. Pfau thanked Mrs. Humiston for her service.

- F. *Post Summit Report* – Mr. Graney reported on the outcome of the Community Education Summit held on Tuesday, March 29<sup>th</sup> at The Sagamore Resort Conference Center. All stakeholder groups were represented with over 40 attendees. The evening’s presentation and resulting discussions centered on focus areas for the future. All responses will be compiled for further review and potentially further discussion in June. All in attendance agreed it was a very productive evening.

8. **SCHOOL DISTRICT BUSINESS**

- A. **MOTION** by Mrs. DeLorenzo, seconded by Mrs. Beebe, to accept the recommendation that the Board of Education approve the Treasurer and Central Treasurer’s reports for March 2016 as presented.

Treasurer &  
Central  
Treasurer’s  
Report

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

- B. Mrs. Pfau read the WSWHE BOCES resolution for the Administrative Budget as presented.

**MOTION** by Mrs. Quigan, seconded by Mrs. DeLorenzo, that the Board of Education approve the Washington, Saratoga, Warren, Hamilton, Essex BOCES Budget.

WSWHE  
BOCES  
Budget  
Vote

**VOTE: ALL FAVORABLE                      MOTION: CARRIED**

C. Mrs. Pfau read the WSWHE BOCES Board Election Ballot.

**MOTION** by Mrs. Quigan, seconded by Mrs. Peterson, that the Board of Education vote favorably for each of the five candidates on the ballot.

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

WSWHE  
BOCES  
Board Vote

D. **MOTION** by Mrs. Quigan, seconded by Mrs. DeLorenzo that the Board of Education adopt the attached schedule for Board Meetings for the 2016 - 2017 school year. Meetings will start at 6:30 PM, except as noted.

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

2016-2017  
Board  
Meeting  
Schedule

E. **MOTION** by Mrs. Quigan, seconded by Mrs. Peterson, that the Board of Education appoint James Evans as Substitute Cleaner as presented.

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

Appt.  
Substitute  
Cleaner – J.  
Evans

**MOTION** by Mrs. Quigan, seconded by Mrs. DeLorenzo, that the Board of Education appoint Carlos Nieves, Sr. as Substitute Cleaner as presented.

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

Appt.  
Substitute  
Cleaner – C.  
Nieves

**MOTION** by Mr. Schoder, seconded by Mrs. DeLorenzo, that the Board of Education appoint Bambi Monroe as Substitute Food Service as presented.

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

Appt.  
Substitute  
Food  
Service – B.  
Monroe

**MOTION** by Mrs. Quigan, seconded by Mrs. Peterson that the Board of Education adopt the proposed 2016 - 2017 Budget of \$8,887,112, as presented.

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

Adoption of  
2016-2017  
Budget

**MOTION** by Mrs. DeLorenzo, seconded by Mr. Schoder that the Board of Education appoint Llor Norton as Chairperson, Dolores Truax as Election Inspector and Christina Dunalewicz as Chief Election Inspector for the May 17, 2016 Budget Vote and School Board Election.

**VOTE: ALL FAVORABLE**

**MOTION: CARRIED**

Appt. of  
Election Ofc.

*Update on the PK – 12 Building Principal Search* – Mr. Graney reported that the search and interview process for a new PK – 12 Building Principal has been a one-month process. Six committees were involved in the very thorough process of reviewing the final three candidates. An appointment at the May meeting is expected.

## 9. **PUBLIC COMMENT**

No public comment.

10. **BOARD OF EDUCATION ITEMS**

*The Board spoke of their appreciation of the efforts of the staff who have contributed to the ongoing successes of our students and the success of the District and its programs.*

**MOTION** by Mrs. DeLorenzo, seconded by Mrs. Quigan to adjourn to Executive Session for the purpose of collective bargaining negotiations pursuant to Article 14 of Civil Service Law at 7:03 p.m.

Meeting  
Adjourn to  
Executive  
Session

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Mrs. Pfau returned the meeting to regular session at 9:17 p.m.

**MOTION** by Mrs. Peterson seconded by Mrs. DeLorenzo to adjourn the meeting at 9:18 p.m.

Meeting  
Adjourned

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

The meeting was adjourned at 9:18 p.m.

Board approved: May 9, 2016

*Christina E. Dunalewicz*

District Clerk