

**BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814**

**ORGANIZATIONAL MEETING  
OF THE  
BOLTON CENTRAL SCHOOL BOARD OF EDUCATION  
MONDAY, JULY 11, 2011**

**MINUTES**

1. The meeting was called to order by Mrs. Anna Persons at 6:34 pm.
2. The Pledge of Allegiance was recited by all in attendance.
3. Present were:

Mr. Thomas Herrick	Mrs. Pamela Quigan
Mr. Dennis P. Murphy	Mr. Carl Schoder
Mrs. Anna Persons	Ms. Kathleen Dennin
Mrs. Debra Peterson	Mr. Raymond Ciccarelli, Jr.
Mrs. Kathleen Pfau	Mrs. Angelia Smack

  

Public Present:	
Mrs. Deborah Andersen	Mrs. Cindy Ackerle
Ms. Diane Burkhardt	Mrs. Jen Trowbridge
Mrs. Gail DePace	Mr. John Gaddy
Mr. Damian Switzer	Mrs. Deb Gaddy
Mr. Steve Wilk	Mr. Preston Wood
Mrs. Jean Norton	Mrs. Dawn Robinson
Mr. Peter French	Mr. Patrick Ross
Mrs. Melanie Ostberg (6:36)	Mrs. Kathy Conover (6:50)
Mr. Jon Maranville (6:54)	Ms. Margaret D'Acchille (6:54)
4. Oaths of Office were administered to all board members.
5. Mr. Schoder nominated Mrs. Pam Quigan as School Board President.  
Mrs. Quigan nominated Mr. Dennis P. Murphy as School Board President  
**VOTE for Mrs. Quigan – Mr. Schoder**  
**VOTE for Mr. Murphy – All except Mr. Murphy and Mr. Schoder**  
**Mr. Murphy was elected as School Board President for the 2011-2012 school year.**  
  
Mr. Murphy took over running the meeting.
6. Mrs. Quigan nominated Mr. Kathy Pfau as Vice-President.  
Mrs. Peterson nominated Mr. Schoder but he declined.  
**VOTE: ALL FAVORABLE.**  
Mrs. Kathleen Pfau was elected as Vice-President for the 2011-2012 school year.

7. **MOTION** by Mr. Schoder, seconded by Mrs. Pfau that the Board of Education appoint the following school district officers:
  - A. District Clerk – Angelia M. Smack
  - B. Assistant District Clerk – Donna B. Snyder
  - C. District Treasurer - Kathleen J. Dennin
  - D. Deputy District Treasurer - Dawn E. Robinson
  - E. Central Treasurer of Student Accounts - Kathleen J. Dennin**VOTE: ALL FAVORABLE MOTION CARRIED.**
8. Oaths of Office were administered to District Officers in attendance.
9. A. Board Committee Assignments for the 2011-2012 school year:
  - Policy / Academic - Mrs. Quigan Mrs. Pfau, Mr. Herrick
  - Building / Facilities - Mr. Schoder, Mrs. Pfau, Mr. Herrick
  - Employee Relations - Mr. Murphy, Mr. Schoder, Mrs. Peterson
  - Hospitality - Mrs. Quigan, Mrs. Persons
  - Audit / Budget - Mrs. Peterson, Mr. Murphy, Mrs. Persons
  - Representative to Wellness Committee – Mrs. Pfau**VOTE: ALL FAVORABLE. MOTION CARRIED.**
- 9 B. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau to approve the Audit Committee Charter, as presented.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**
10. **MOTION** by Mrs. Quigan seconded by Mr. Schoder that the Board of Education, by consent agenda, make the following appointments for the 2011-2012 school year:
  - A. Collector of Taxes - Dawn E. Robinson
  - B. School Physician - Hudson Headwaters Health Network
  - C. School Dentist - Hudson Headwaters Health Network
  - D. Independent Auditor - Jenkins, Beecher & Bethel LLP, C.P.A's.
  - E. Certifier of Payroll – Raymond Ciccarelli, Jr.
  - F. Official Newspaper - Glens Falls Post Star
  - G. Official Depository  
RESOLVED, that all funds of the Board of Education, Bolton Central School District shall be deposited in the TD Bank and designated for deposit for all monies received by the Treasurer in accordance with amendments of Section 1719 and 1920 of the Education Law relative to signatures required for all disbursements of money, said bank authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board, effective July 1, 2011 through June 30, 2012.
  - H. Purchasing Agent - Ms. Kathleen J. Dennin
  - I. School Pesticide Representative – Mr. Charles Morel, Jr.

- J. Reviewing and Verification Official for participation in the Federal Child Nutrition Program – Mrs. Donna DiPietro
- K. Hearing Officer for participation in the Federal Child Nutrition Program – Mr. Raymond Ciccarelli, Jr.
- L. Designated Educational Official to receive court notification regarding a student’s sentence/ adjudication in certain criminal cases and juvenile delinquency proceedings – Mr. Raymond Ciccarelli, Jr.
- M. Claims Auditor – Ms. Diane Burkhardt
- N. School District Attorney – Judge & Duffy, PC

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

11. Authorizations

**MOTION** by Mrs. Persons, seconded by Mrs. Peterson that the Board of Education, by consent agenda, approve the following authorizations:

A. Designate Petty Cash Accounts as follows:

Main Office	-	\$100.00
Cafeteria	-	\$ 50.00
Transportation	-	\$100.00

B. Designate the Mileage Reimbursement Rate at \$.50 per mile.

C. Designate the per mile rate for the use of school transportation by any agency other than the Bolton Central School District; the per mile charge to be in addition to driver costs;

- Town of Bolton Recreation Commission and local nonprofit organizations - \$ 2.00 per mile
- All other agencies - \$ 4.00 per mile

D. Designate the Superintendent to authorize staff attendance at workshops, conferences, etc.

E. Readopt all current policies from previous years.

**VOTE: ALL FAVORABLE. MOTION CARRIED**

12. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau that the Board of Education approve the following:

Resolved, that the District Treasurer be empowered to place monies in a CLASS account, a savings account, a Certificate of Deposit or any other approved form of investment within the guidelines of good money management in an approved depository in order to maximize interest income in accordance with guidelines of the Comptroller of the State of New York.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

13. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education adopt the attached schedule for Board meetings for the 2011-2012 school year, meetings to start at 6:30 PM, except as noted.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

BOARD OF EDUCATION  
 MEETING SCHEDULE  
 2011-2012

Monday, August 29, 2011 Regular Meeting	Monday, March 19, 2012 Regular Meeting
Monday, September 19, 2011 Regular Meeting	Monday, April 16, 2012 Regular Meeting WSWHE BOCES Budget Vote and Board Election
Monday, October 17, 2011 Regular Meeting	Monday, May 14, 2012 BCS Budget Presentation & Regular Meeting
Monday, November 14, 2011 Regular Meeting	Tuesday, May 22, 2012 Special Meeting - 8:15 PM Budget Vote/Board Election
Monday December 12, 2011 Regular Meeting	Monday, June 11, 2012 Regular Meeting
Monday, January 9, 2012 Regular Meeting	Monday, July 9, 2012 Regular Meeting Organizational Meeting
Monday, February 13, 2012 Regular Meeting	

**MEETINGS WILL BEGIN AT 6:30 PM UNLESS OTHERWISE  
 NOTED, AND BE HELD IN THE  
 BCS LIBRARY (ROOM 215).**

14. **MOTION** by Mrs. Persons, seconded by Mrs. Peterson that the Board of Education adjourn the Organizational Meeting at 6:58 PM.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

*Angelía M. Smack*  
 District Clerk

Board approved: August 29, 2011 AMS