

BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814

REGULAR MEETING  
OF THE  
BOARD OF EDUCATION

AUGUST 29, 2011

BOLTON CENTRAL SCHOOL LIBRARY

MINUTES

1. The meeting was called to order by Vice-President Pfau at 6:37 PM.  
Mrs. Quigan led the Pledge of Allegiance.

2. ROLL CALL

Present were:

Mr. Thomas Herrick	Mrs. Pamela Quigan
Mr. Dennis P. Murphy (late)	Mr. Carl Schoder
Mrs. Debra Peterson	Ms. Kathleen Dennin
Mrs. Anna Persons	Mr. Raymond Ciccarelli, Jr.
Mrs. Kathleen Pfau	Mrs. Angelia Smack

Public present:

Mrs. Cindy Ackerle	Mr. Mark Ackerle
Ms. Margaret D'Acchille	Ms. Diane Burkhardt
Mrs. Deb Gaddy	Mr. John Gaddy
Mr. Damian Switzer	Mr. Steve Wilk
Mrs. Dawn Robinson	Mr. Dan Hull
Mr. Michael Leone	Mr. Mark Sullivan
Mr. Ryan Volkmann	Mrs. Susan Volkmann

3. MINUTES APPROVAL

**MOTION** by Mrs. Persons, seconded by Mr. Schoder that the Board of Education approve the minutes from the meetings held on July 11, 2011 as presented.

Minutes  
Approval

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED**

4. COMMUNICATIONS

- A. Adirondack Area School Boards Association 2011-2012 Schedule of Meetings and September 12 meeting of the Saratoga School Boards Association.

- B. Letter received from Monica Duffy, School Attorney – acknowledged and filed.

## 5. COMMITTEE REPORTS

- A. Policy - The committee scheduled a meeting on Wednesday, September 7 at 3:30 PM to review policies for revision/adoption. They requested the Audit Committee review the Reserve Funds policy and the Facilities Committee review the Purchasing policy.
- 2) Mrs. Pfau reported on the APPR Conference that she recently attended. She noted that the school is required to have a plan in place by September 1<sup>st</sup>.
- B. Facilities – Mrs. Pfau reported that the committee reviewed the RFP submittals and narrowed the RFP’s down to three. They are awaiting further clarification on fee schedules. The committee will meet next on September 13.
- C. Audit – Mrs. Peterson reported on the committee meeting with Mr. Jeff Beecher. She reported that BCS is in good financial shape.
- D. Employee Relations – Mr. Murphy noted that the committee had not yet selected a chairperson nor has it met. He volunteered to be the chairperson and asked to meet before September 19. Mr. Hull said the BCSTA would get back to the committee with possible meeting dates.
- E. Administrative
- 1) Mr. Ciccarelli reviewed the Exit Poll Results from the May vote.
  - 2) BOCES Enrollment Trend Report – Mr. Ciccarelli briefly explained
  - 3) Draft of BOCES developed APPR Plan – discussion ensued

## 6. INSTRUCTIONAL PROGRAM

- A. **MOTION** by Mrs. Pfau, seconded by Mrs. Peterson that the Board of Education accept Committee on Special Education recommendations for student #10321, as presented. CSE Recs  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**
- B. **MOTION** by Mrs. Pfau, seconded by Mrs. Peterson that the Board of Education appoint Mr. Ryan Volkmann to the probationary position of Teaching Assistant, assigned to the Elementary program, effective September 1, 2011 through June 30, 2014. Salary placement will be at Step 1 of the Teaching Assistant schedule, found in the current contractual agreement with the Bolton Teachers’ Association. Appoint Ryan Volkmann T. Asst.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Mr. Murphy read Mr. Ciccarelli’s remarks on Mr. Volkmann’s Candidate Profile Sheet.

## C. SAVE Legislation

- 1) District-wide Safety Plan and Annual Report – Mr. Mark Sullivan  
Code of Conduct – Mr. Damian Switzer

**MOTION** by Mrs. Pfau, seconded by Mrs. Quigan that the Board of Education adopt the 2011-2012 District-wide Safety Plan, as corrected on page 2 and page 5 to read PK-Grade 12, and amendment 155.17, as well as the BCS Code of Conduct for the 2011-2012 school year.

DWSP

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

(Mr. Sullivan left the meeting at 7:40 PM.)

## D. Presentation and Discussion of Annual Goals – Mr. Murphy.

Mrs. Volkmann commented that she did not think we should use the term “private school” to describe BCS. Mr. Ciccarelli reported that the goals would be distributed to the staff and they would be asked for input for objectives.

- E. **MOTION** by Mrs. Quigan, seconded by Mr. Schoder that the Board of Education adopt the attached resolution allowing participation in a regional Alternative High School Program with the Fort Ann and Warrensburg Central School Districts.

Alt. Ed.  
Program

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

*Mr. Schoder asked about costs – Mr. Ciccarelli reported a \$10,000 savings.  
Mrs. Quigan asked if counseling would be available – Mr. Ciccarelli replied that a Fort Ann counselor would be on site.*

7. SCHOOL DISTRICT BUSINESS

- A. **MOTION** by Mrs. Persons, seconded by Mrs. Peterson that the Board of Education accept the Treasurer’s and Central Treasurer’s Report for August, 2011, as presented.

Treasurer’s  
Reports

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

- B. **MOTION** by Mrs. Pfau, seconded by Mrs. Peterson that the Board of Education accept the low bid, for transportation to the Division Street Elementary School for one Special Education student for the 2011-2012 school year, to North Country Transport in the amount of \$ 140 per day.

Transp.  
Bid

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

- C. **MOTION** by Mrs. Peterson, seconded by Mrs. Pfau that the Board of Education adopt the tax levy for the 2011-2012 school year in the amount of \$ 6,732,875.00 to be raised by taxes on real estate, as follows:

Tax Levy

Town of Bolton	\$7.1553	per thousand assessed valuation
Town of Hague	\$6.1871	per thousand assessed valuation
Town of Horicon	\$4.6867	per thousand assessed valuation

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

- D. Submission of the 2010-2011 Superintendent’s evaluation to file.

8. OLD BUSINESS/TABLED RESOLUTIONS

A. It was noted that the Board Goals should be added to Old Business.

9. PUBLIC COMMENT – None this month.

10. BOARD OF EDUCATION ITEMS

A. Mrs. Quigan requested a special meeting to meet with the school attorney regarding contractual negotiations. It was noted, that in the past, BOCES Labor Relations was used for negotiations. It was agreed, if possible, to use BOCES first, then have Ms. Duffy review, is necessary, any agreements prior to adoption.

B. Mr. Murphy asked about the Athletic Director position. Mr. Ciccarelli reported that 4 applications had been received. Mrs. Pfau volunteered to be on the interview committee.

C. Mrs. Pfau reported on a meeting that she and Ms. Dennin had with Ms. D'Acchille regarding the lunch program at BCS. She said, although nutritional guidelines have yet to come down from the Federal government, Ms. D'Acchille is on top of things.

It was noted that the annual building tour would be postponed until September since Mr. Morel was not able to be at the meeting tonight.

11. **MOTION** by Mrs. Pfau seconded by Mrs. Peterson to adjourn to Executive Session at 8:13 PM, for the purpose of discussing contractual matters.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

The Board adjourned to executive session at 8:13 PM and all public left the meeting at this time.

President Murphy returned the meeting to regular session at 8:35 PM.

12. **MOTION** by Mrs. Persons, seconded by Mrs. Peterson to adjourn the meeting at 8:36 PM.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

The meeting was adjourned at 8:36 PM.

*Angelia M. Smack*  
District Clerk

Board approved: As amended 9/19/11 AMS