

BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814

REGULAR MEETING  
OF THE  
BOARD OF EDUCATION

NOVEMBER 14, 2011  
BOLTON CENTRAL SCHOOL LIBRARY

MINUTES

1. The meeting was called to order by President Murphy at 6:32 PM.  
Mr. Francisco Roca led the Pledge of Allegiance.

2. ROLL CALL

Present were:

Mr. Thomas Herrick	Mrs. Pamela Quigan
Mr. Dennis P. Murphy	Mr. Carl Schoder
Mrs. Anna Persons	Ms. Kathleen Dennin
Mrs. Kathleen Pfau	Mr. Raymond Ciccarelli, Jr.
	Mrs. Angelia Smack

Absent: Mrs. Debra Peterson

Public present:

Mrs. Cindy Ackerle	Mr. Mark Ackerle
Mrs. Jennifer Trowbridge	Ms. Margaret D'Acchille
Mrs. Deb Andersen	Mrs. Cindy Kaveny
Mr. Damian Switzer	Mr. Francisco Roca
Mrs. Dawn Robinson	Ms. Diane Burkhardt
Mrs. Ina Monroe	Mr. Kevin Phenegar
Mrs. Jean VanAuken	Miss Katelyn VanAuken
Mr. Art Baker	Mrs. Nicole Baker
Mrs. Hope Dickson	Mrs. Lorie Gollhofer
Mrs. Lori Jordon	Mrs. Margot Hens
Mr. Kevin Neacy	Mr. Steve Wilk (arr: 7:45)

3. MINUTES APPROVAL

**MOTION** by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education approve the minutes from the meeting held on October 17, and November 1, 2011 as amended.

Minutes  
Approval

October 17 - Mr. Schoder arrived at the meeting at 8:05 PM.

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED**

#### 4. COMMUNICATIONS

- A. Demonstration of iPad use – Mrs. Trowbridge, Mrs. Hens and her fourth grade students

(7:00 PM – The following left the meeting – Mrs. Dickson, Mr. & Mrs. Baker, Mr. Neacy, Mr. Phenegar, and Mrs. Monroe.)

- B. Report from November 9, 2011 WSWHE BOCES Meeting at North Warren Central School - Mr. Murphy and Mrs. Pfau. January 4 has been set as a tentative date to continue the discussions.
- C. Letter from Mr. Barry Gipstein requesting relief from tax penalties from late payment. Mr. Murphy reported that per NYS Real Property Law, the school district has no authority to supersede law. A letter will be sent to Mr. Gipstein.
- D. Letter from Bolton Emergency Medical Services, Inc. – Discussion led to asking the Facilities Committee to review this situation.
- E. Information on Marine Technology Program @ Ticonderoga High School. Would need Board approval at a future meeting to participate.

#### 5. COMMITTEE REPORTS

- A. Audit – Report from meeting on November 2, 2011 – Mr. Murphy

- B. Policy - **MOTION** by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education adopt the following policies: 1334 – Duties of External Auditor, 5410 – Purchasing, 5510 -Accounting of Funds, 5511 – Reserve Funds, 5520 – Extra-classroom Activity Fund Policy Adopt

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Mr. Murphy thanked Mrs. Smack for her work in revising the policies.

- 2) Distribution of policies for review by committee. They will set a date for a meeting.

- 3) **MOTION** by Mrs. Quigan, seconded by Mr. Schoder that the Board of Education change the numbers of the following policies adopted at the October 17, 2011 meeting: 5693 – Pandemic Preparedness (was 5570), 5211 – Corporate Sponsorships (was 5580), 5324 – Contracts for Instruction (was 5590). Policy #'s

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- C. Facilities – Report on Tuesday, October 25 meeting by Mr. Schoder.

- 1) Concept review as requested by National Grid to move power lines. Consensus of the board to agree with the committee's recommendation and deny the request. Mr. Ciccarelli will respond to National Grid.
- 2) RFP response by Bernier Carr should be submitted soon.

- 3) Committee discussed getting public input on facility plan. Ms. Dennin and Mr. Ciccarelli will be meeting with Mr. Tim Christensen, public relations consultant, to discuss this.

(Mrs. VanAuken and her daughter left the meeting at 7:42 PM.)

D. Administrative

- 1) Report on Boston Field trip - Mr. Switzer and Mrs. Ackerle.
- 2) Mr. Ciccarelli reported on items for upcoming meetings:
  - a) Appoint Ms. Jorgensen as basketball scorekeeper
  - b) Review, in December, the tenure recommendation of Mrs. Denise Clark

6. INSTRUCTIONAL PROGRAM

- A. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau that the Board of Education accept the recommendation from the Committee on Special Education, as presented. CSE Recs.  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**
- B. Review and approve itinerary for Spanish Club trip to Spain, April 6-15, 2012, Mr. Roca.  
**MOTION** by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education approve the Spanish Club trip to Spain from April 6-15, 2012, itinerary as presented. Appr. Spanish Trip  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**
- C. **MOTION** by Mrs. Quigan, seconded by Mr. Schoder that the Board of Education accept, with sincere appreciation for service to the school district and its students, a letter indicating retirement from Mrs. Cindy Ackerle, Teacher, effective June 30, 2012. C.Ackerle Retire  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**
- D. **MOTION** by Mr. Schoder, seconded by Mrs. Pfau that the Board of Education accept, with sincere appreciation for service to the school district and its students, a letter indicating retirement from Mrs. Gail DePace, Teacher, effective June 30, 2012. G.DePace Retire  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**
- E. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education accept, with sincere appreciation for service to the school district and its students, a letter indicating retirement from Mrs. Kathleen Field, Teacher, effective June 30, 2012. K. Field Retire  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Mr. Murphy pointed out that the three teachers have over 100 years of combined years of service to teaching. Their knowledge and experience will be missed.

## 7. SCHOOL DISTRICT BUSINESS

- A. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education accept the Treasurer's and Central Treasurer's Report for October, 2011, as presented. Treasurer's Reports  
Mr. Murphy asked for an explanation of charges from SUNY Adirondack.

(Mr. & Mrs. Ackerle left the meeting at 8:00 PM.)

Mr. Ciccarelli presented information explaining breakdown of students, courses, cost and reimbursement.

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

- B. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau that the Board of Education accept the proposal for banking services from Glens Falls National Bank, effective December 1, 2011 – June 30, 2014, with an option to extend. Banking Services

**VOTE: ALL FAVORABLE.**

**MOTION CARRIED.**

Mr. Murphy thanked Ms. Dennin for facilitating this banking change.

## 8. OLD BUSINESS / TABLED RESOLUTIONS

- A. Distribution of Draft Objectives as aligned with District Goals – Mr. Ciccarelli added superintendent objectives. Board members were asked to submit suggestions or comments to Mr. Ciccarelli prior to the next meeting so that the Objectives can be adopted in December. Mrs. Quigan asked that Mr. Switzer present his objectives for inclusion.

(Mr. Wilk left the meeting at 8:08 PM.)

- B. Wellness Committee review of School Employee Wellness Policy (Committee will be meeting on November 15)

- C. Awaiting legal opinions from school district attorney, Monica Duffy, regarding EXCEL Aid and Capital Reserve Funds.

## 9. PUBLIC COMMENT

- A. Mrs. Deborah Andersen, representing the BCSTA, asked the Board to select a meeting date in late November or early December.

10. BOARD OF EDUCATION ITEMS

A. Mr. Murphy reminded the Board about the AASBA Meeting on November 17 at the Queensbury Hotel.

11. **MOTION** by Mrs. Pfau, seconded by Mrs. Persons that the Board of Education adjourn the meeting at 8:15 PM.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

The meeting was adjourned at 8:15 PM.

*Angelia M. Smack*

District Clerk

Board approved: December 12, 2011 - AMS