

BOLTON CENTRAL SCHOOL DISTRICT
BOLTON LANDING, NEW YORK 12814

REGULAR MEETING
OF THE
BOARD OF EDUCATION

JUNE 11, 2012

BOLTON CENTRAL SCHOOL LIBRARY

MINUTES

1. The meeting was called to order by President Murphy at 6:30 PM.

The Pledge of Allegiance was lead by Mrs. Anna Persons.

2. ROLL CALL

Present were:

Mr. Thomas Herrick	Mrs. Pamela Quigan
Mr. Dennis P. Murphy	Mr. Carl Schoder
Mrs. Anna Persons	Ms. Kathleen Dennin
Mrs. Debra Peterson	Mr. Raymond Ciccarelli, Jr.
Mrs. Kathleen Pfau	Mrs. Angelia Smack

Public present:

Mrs. Cindy Ackerle	Mr. Chris Gabriels	Mr. Scott McCarthy
Mrs. Jen Trowbridge	Mr. Francisco Roca	Mr. CeeJay Lofland
Mrs. Deb Gaddy	Mr. John Gaddy	Mr. Dan Hull
Mrs. Kathy Field	Mr. James Miller	Mr. Damian Switzer
Mrs. Margot Hens	Ms. Tamara Schoder	Ms. Denise Jorgensen
Mrs. Jessica Foy	Mrs. Dawn Robinson	Ms. Margaret D'Acchille
Mrs. Leona Denne	Mrs. Melanie Ostberg	Mrs. Deb Andersen
Mrs. Lori Humiston	Mrs. Nicole Williams	Mrs. Laurie Blanchard
Mr. Greg Smith	Mr. Peter French	Mr. Patrick Boire
Mr. Mike Leone	Mr. Jeff Tennent	Mr. Luke Schweickert
Mr. Steve Beuerman	Mrs. Cindy Kaveny	Mr. Mark Ackerle
Mrs. Jean VanAuken	Mr. Robert DeVito	Mr. DeVito's father

3. MINUTES APPROVAL

MOTION by Mr. Schoder, seconded by Mrs. Quigan that the Board of Education approve the minutes from the meetings held on May 7 and, May 15, 2012, as presented

Minutes
Approval

VOTE: ALL FAVORABLE

MOTION CARRIED

4. COMMUNICATIONS

A. Letter of request from Warrensburg Central School – Discussion

MOTION by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education accept the letter from the Warrensburg Central School District, requesting use of the driver education car, and honors that request.

VOTE: Mr. Herrick - Yes
 Mr. Murphy - No
 Mrs. Persons - Yes
 Mrs. Peterson - No
 Mrs. Pfau - No
 Mrs. Quigan - No
 Mr. Schoder - Yes

MOTION DEFEATED - 3 YES – 4 NO.

B. Proposed meeting dates for Board of Education – 2012-2013

C. Letter from School Attorney, Monica Duffy, re: Uhl Estate.

MOTION by Mrs. Quigan, seconded by Mrs. Peterson that the Board of Education recommend that Mrs. Quigan, as chairperson, and the Policy Committee work on a date to meet with administration, Guidance Department, any other appropriate staff members, and the school attorney to establish guidelines and procedures for growth and use of these funds for the future. Also, any recommendations from a committee to report yearly to the Board to disperse fund for Board approval.

Uhl
Estate
Funds

VOTE: ALL FAVORABLE. MOTION CARRIED.

D. Letter from Starvaggi Law Offices – noted and filed with copy sent to Monica Duffy.

E. Letter from Mr. Jon Maranville

MOTION by Mrs. Persons, seconded by Mr. Schoder to accept a letter from Mr. Jon Maranville, citing retirement from his position as Bus Driver, effective June 30, 2012. It was noted that Mr. Maranville had 25 years of service to the district.

Resign
J Maranville

VOTE: ALL FAVORABLE. MOTION CARRIED.

F. Letter from Mrs. Anna Persons resigning her Board of Education position effective June 30, 2012.

MOTION by Mrs. Quigan, seconded by Mrs. Pfau to accept Mrs. Persons resignation from the Board of Education effective June 30, 2012. The resignation is accepted with regret and note of 7 years of dedicated service to the district.

Board
Resign
A Persons

**VOTE: 6 FAVORABLE – MRS. PERSONS ABSTAINED.
 MOTION CARRIED.**

5. COMMITTEE REPORTS

- A. Building/Facilities – Report from Mrs. Pfau on recent committee meeting. They discussed funding options for project and hope to decide on a date in October to vote.
The conditions of the lower field was also discussed.

MOTION by Mr. Schoder, seconded by Mrs. Quigan that the Board of Education close the lower field for remediation and maintenance from June 13 until September 7, 2012.

Close
field

VOTE: ALL FAVORABLE. MOTION CARRIED.

A committee meeting was set for June 19, 2012 at 6:30 PM.

B. Policy

- 1) **MOTION** by Mrs. Peterson, seconded by Mrs. Pfau that the Board of Education adopt the following policies, with the exception of Policy 1510 – Regular Board Meeting and Rules:

Policy
Adoption

1330 – Appointments and Designations by the Board of Education
1335 – Appointment and Duties of the Claims Auditor
1338 – Duties of the School Physician/Nurse Practitioner
3280 – Use of School Facilities, Materials and Equipment
3310 – Public Access to Records
3410 – Code of Conduct on School Property
5110 – Budget Planning and Development
5120 – School District Budget Hearing
5130 – Budget Adoption
5150 – Contingency Budget
5230 – Acceptance of Gifts, Grants and Bequests to the School District
5730 – School Bus Safety Program
6170 – Safety of Students (Fingerprinting Clearance of New Hires)
6410 – Staff Use of Computerized Information Resources
7220 – Graduation Requirements/Early Graduation/ Accelerated Programs
7222 – Credential Options for Students with Disabilities
7240 – Student Records: Access and Challenge
7241 – Student Directory Information
7315 – Student Use of Computerized Information Resources
7550 – Dignity for All Students Act
8110 – Curriculum Development, Resources and Evaluation
8242 – Civility, Citizenship and Character Education
8271 – Internet Safety/Internet Content Filtering Policy

VOTE: ALL FAVORABLE. MOTION CARRIED.

- 2) The committee reported on working with the Athletic Director, Mr. Roca, to make changes to the Student Athletic Handbook.

C. Employee Relations

- 1) Report from May 22 meeting – recommended that item 8C be tabled for discussion in Executive Session.
- 2) Letter from Superintendent to Support Personnel Association. Discussion of proposal to Mr. Smith.

MOTION by Mr. Schoder, seconded by Mrs. Pfau that the Board of Education agree to extend the current terms and conditions and job descriptions for all employees covered by the Bolton Support Personnel Association for a period of one year, commencing July 1, 2013 through June 30, 2013 with the follow exceptions: Salary increase will be 2.8% and health care contribution will increase 2.5% from the current contractual rate, not to exceed 15%, as recommended by the Superintendent.

B.S.P.A.
Agmt

VOTE: ALL FAVORABLE. MOTION CARRIED.

D. Administration

- 1) Mr. Switzer and Mr. Ciccarelli reviewed year-end activities and events. Mr. Switzer respectfully asked the Board to excuse him from attendance at graduation as his son is graduating at the same time.

Mr. Ciccarelli reported that the NYSED Commissioner released information on diploma types awarded. BCS is at 38% for Regent Diplomas with Advanced Designation, while the state average is 30.6%.
- 2) Mr. Roca reported on conversations with the Warrensburg Central School District regarding combining sports programs. Warrensburg would like to send their kids to play soccer and would welcome our students on their football, volleyball, field hockey teams. There is a possibility of combining golf and cross-country during the fall semester. The winter season would only see the combining of ski team, as it was in the 2011-2012 school year. Spring would propose combining for modified baseball.

6. INSTRUCTIONAL PROGRAM

- A. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education accept recommendations from the Committee on Special Education, as presented. CSE Rec
VOTE: ALL FAVORABLE. MOTION CARRIED.
- B. **MOTION** by Mrs. Pfau, seconded by Mr. Schoder that the Board of Education approve that all students in grades PK-12, not engaged in final exams during the June Regent Exam schedule, June 13-22, 2012, be excused from attendance so that exams may be properly administered. Excuse
Students
VOTE: 6 Favorable, 1 Not Favorable. MOTION CARRIED.

- C. **MOTION** by Mrs. Quigan, seconded by Mrs. Peterson that the Board of Education appoint Denise Jorgensen to a 3 year probationary appointment as Library Media Specialist, effective September 1, 2012 through June 30, 2015. Salary placement at Step 1 as per the collective bargaining agreement with the BCSTA. Appt
D. Jorgensen
LMS
VOTE: ALL FAVORABLE. MOTION CARRIED.
- D. Mr. Murphy asked to table the following recommendation from the Superintendent until July or August.
MOTION by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education table the following:
Recommend the Board of Education, as per agreement from the meeting held on June 7, 2010, approve the probationary appointment of Jessica L. Foy, in the tenure area of Elementary Education, assigned to elementary AIS, Grade 5, and Family Consumer Sciences, effective September 1, 2012 – June 30, 2014. Salary placement at Step 1 as per the collective bargaining agreement with the BCSTA.
VOTE: ALL FAVORABLE. MOTION CARRIED.
- E. Mr. Murphy amended the recommendation of the Superintendent, which was: Recommend the Board of Education approve an athletic program with the Warrensburg Central School District, for the 2012-2013 school year, as presented.

MOTION by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education amend the recommendation to approve a one-year merger with the Warrensburg Central School District for a ski team, to extend the current merger. Ski Team
Merger
VOTE: ALL FAVORABLE. MOTION CARRIED.
- It was asked to vote on the original recommendation.
MOTION by Mrs. Quigan, seconded by Mr. Schoder that the Board of Education approve an athletic program with the Warrensburg Central School District, for the 2012-2013 school year, as presented.
VOTE: 1 FAVORABLE - 6 NOT FAVORABLE.
MOTION NOT CARRIED – 1 -6
- F. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau that the Board of Education approve the Bolton Central School District APPR Plan, as presented. APPR
Plan
VOTE: ALL FAVORABLE. MOTION CARRIED.
- G. **MOTION** by Mr. Schoder, seconded by Mrs. Peterson that the Board of Education ratify the agreement with the Bolton Teachers' Association for the period July 1, 2012 through June 30, 2017. Ratify
Agmt
B.T.A.
VOTE: ALL FAVORABLE. MOTION CARRIED.

- H. **MOTION** by Mrs. Pfau, seconded by Mrs. Persons that the Board of Education abolish a part-time school psychologist position, effective July 1, 2012.

VOTE: 0 FAVORABLE 7 NOT FAVORABLE
MOTION NOT CARRIED – 0 - 7

- I. Mr. Murphy asked the Board to table the following recommendation as he has discussed this with the school attorney:
Recommend the Board of Education approve a contract with the Warrensburg Central School District for shared psychological services.

MOTION by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education table, until they are given more information, approval of a contract with the Warrensburg Central School District for shared psychological services.

VOTE: 6 FAVORABLE 1 NOT FAVORABLE
MOTION CARRIED – 6-1

- J. Mr. Murphy recommended the following recommendations be tabled indefinitely:

MOTION by Mrs. Persons, seconded by Mrs. Pfau that the Board of Education table the following recommendations:

Recommend the Board of Education approve the following resolution:

WHEREAS, the administration of the Bolton Central School District performed projections of the enrollment of students at the School for the 2012- 2013 school year, and

WHEREAS, such projections show that the number of enrolled students for the 2012-2013 school year are lower in number from previous school years' enrollments, and

WHEREAS, as a result of the projected lower enrollments for the 2012-2013 school year, there is no longer a need for one teacher position in the tenure area of Special Education at the School, and therefore, one teacher position in the tenure area of Special Education must be abolished, and

WHEREAS, prior to abolishing any teacher position in the tenure area of Special Education, the administration of the School analyzed adjusting various teachers and teaching assistants schedules in order to continue the services of all currently employed teachers in the tenure area of Special Education, and

WHEREAS, such analysis demonstrated that it was impossible to retain all currently employed teachers in the tenure area of Special Education by adjusting various schedules without detrimental financial and

educational impacts on the teaching assignments at the School, and

NOW, THEREFORE, BE IT RESOLVED, that one teacher position in the tenure area of Special Education is hereby abolished.

Recommend the Board of Education the Board of Education approve the following resolution:

WHEREAS, the administration of the Bolton Central School District performed projections of the enrollment of students at the School for the 2012- 2013 school year, and

WHEREAS, such projections show that the number of enrolled students for the 2012-2013 school year are lower in number from previous school years' enrollments, and

WHEREAS, as a result of the projected lower enrollments for the 2012-2013 school year, there is no longer a need for one position in the tenure area of Teaching Assistant at the School, and therefore, one position in the tenure area of Teaching Assistant must be abolished, and

WHEREAS, prior to abolishing any position in the tenure area of Teaching Assistant, the administration of the School analyzed adjusting various teachers and teaching assistants schedules in order to continue the services of all currently employed teachers in the tenure area of Teaching Assistant, and

WHEREAS, such analysis demonstrated that it was impossible to retain all currently employed teachers in the tenure area of Teaching Assistant by adjusting various schedules without detrimental financial and educational impacts on the teaching assignments at the School, and

NOW, THEREFORE, BE IT RESOLVED, that one position in the tenure area of Teaching Assistant is hereby abolished.

VOTE: ALL FAVORABLE. MOTION CARRIED.

7. SCHOOL DISTRICT BUSINESS

- A. **MOTION** by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education approve Treasurer and Central Treasurer reports for April and May, 2012, as presented.

Treasurers
Reports

VOTE: ALL FAVORABLE. MOTION CARRIED.

- B. Discussion of sending out Request for Proposals for legal services. Mr. Schoder explained his reasoning for asking for RFPs citing being consistent with other RFPs for services to ensure fair competition and value for dollar.

Mr. Murphy said he would not recommend a motion to ask for RFPs and stated that the consensus of the Board was satisfied with the current school attorney.

It was noted that this would be discussed at the Organizational Meeting in July when, typically, the school attorney is appointed for the year. Mr. Schoder asked to advertize for RFPs before July.

- C. Mr. Murphy asked the Board to table the recommended motion, as follows, for discussion in Executive Session.

MOTION by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education table the following recommended motion:
Recommend approval of terms for compensation and benefit notices, as presented, for the following positions:

Business Manager	Principal
Secretary to the Superintendent	Account Clerk
Food Service Manager	Building Maintenance Mechanic
Transportation Supervisor	

VOTE: ALL FAVORABLE. MOTION CARRIED.

8. PUBLIC COMMENT

- A. Mrs. Jean VanAuken praised new teachers, Mr. Shippee and Mr. Volkmann.
- B. Mr. Greg Smith, representing the Bolton Support Staff asked the Board to amend their motion regarding insurance and pay scale.
- C. Mr. Bob DeVito asked for a private meeting with the Board to discuss his son. Mr. Murphy told him that he would check with the school attorney and either he or Mr. Ciccarelli would get back to him.
- D. Mrs. Dawn Robinson asked, since the agreement with the Teachers' Association was approved, what percentage for insurance would teachers who currently pay 2.5% pay for the 2012-13 school year. Mr. Hull reported that it would raise to 5%. Mrs. Robinson said that she was told that no one would be below a 7.5% contribution for the 2012-13 school year. Mr. Murphy said that he would not discuss this with Mrs. Robinson at this time.

9. BOARD OF EDUCATION ITEMS

- A. Mrs. Quigan asked how much time our Occupational Therapist spends here a week. She would like a copy of the schedule.

- B. Mrs. Persons asked for a motion to fill her seat with Mr. Dennis Murphy for the next two years, starting on July 1, 2012. There was discussion as to the proper procedures for filling a vacancy on the Board.

MOTION by Mrs. Persons, seconded by Mrs. Peterson to appoint Mr. Dennis Murphy to fill Mrs. Persons' seat for remaining two years of her term, effective July 1, 2012.

Appt
Bd. Member

VOTE:

YES – MR. HERRICK, MRS. PERSONS, MRS. PETERSON, MRS. PFAU, MRS. QUIGAN

NO – MR. SCHODER

ABSTAIN – MR. MURPHY

MOTION CARRIED – 5 YES, 1 NO, 1 ABSTAIN

Mrs. Pfau will check with school attorney as to procedures.

- 10. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau to adjourn the meeting to Executive Session for the purpose of reviewing contractual and working agreements for particular employees at 8:52 PM.

VOTE: ALL FAVORABLE. MOTION CARRIED.

Mr. Murphy returned the meeting to regular session at 10:02 PM.

- 11. **MOTION** by Mrs. Pfau, seconded by Mrs. Peterson that the Board of Education adjourn the meeting at 10:03 PM.

VOTE: ALL FAVORABLE. MOTION CARRIED.

The meeting was adjourned at 10:03 PM.

District Clerk

Board approved: _____