

BOLTON CENTRAL SCHOOL
BOLTON LANDING, NEW YORK 12814

ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION

JULY 1, 2013

MINUTES

1. The meeting was called to order by Mr. Gabriels at 6:39 p.m.
2. The Pledge of Allegiance was led by Mr. Gabriels.

3. **ROLL CALL**

Present:

Mrs. Julie Beebe	Mrs. Pamela Quigan
Mr. Chris Gabriels	Mr. Carl Schoder
Mr. Thomas Herrick	Ms. Kathleen Dennin
Mrs. Debra Peterson	Mr. Raymond Ciccarelli, Jr.
Mrs. Kathleen Pfau	Mrs. Donna Snyder

Public Present:

Mr. Michael Graney	Mr. Michael Marcelle
Ms. Margaret D'Acchille	Mrs. Dawn Robinson
Mrs. Deborah Andersen	Ms. Diane Burkhardt
Ms. Christina Dunalewicz	Mrs. Jean VanAuken

4. **OATHS OF OFFICE**

Oaths were signed and handed to the District Clerk.

Oaths of
Office
signed

5. **SELECTION OF SCHOOL BOARD PRESIDENT FOR THE 2013-2014
SCHOOL YEAR**

MOTION by Mrs. Quigan, seconded by Mr. Schoder to nominate Mrs. Pfau as the 2013-2014 school year President.

Selection
of Board
President

Mr. Gabriels stated that he thought the board was proceeding in a more cooperative manner, but recognized that every member could have the opportunity to be President as well.

VOTE: ALL FAVORABLE MOTION: CARRIED

6. **SELECTION OF SCHOOL BOARD VICE-PRESIDENT FOR THE 2013-2014 SCHOOL YEAR**

Mr. Gabriels turned the meeting over to the 2013-2014 President, Mrs. Pfau. **MOTION** by Mrs. Peterson, seconded by Mrs. Pfau to nominate Mrs. Quigan as the School Board Vice-President for the 2013-2014 school year.

Selection of Board Vice-President

Mr. Gabriels had the same comments about the Vice-President position as he did about the President’s position.

VOTE: ALL FAVORABLE MOTION: CARRIED

7. **APPOINTMENT OF THE FOLLOWING SCHOOL DISTRICT OFFICERS**

MOTION by Mr. Gabriels, seconded by Mrs. Peterson that the Board of Education appoint the following school district officers for the 2013-2014 school year.

School District Officers

- A. District Clerk – Donna B. Snyder
- B. Assistant District Clerk – TBD
- C. District Treasurer – Kathleen J. Dennin
- D. Deputy District Treasurer – Dawn E. Robinson
- E. Central Treasurer of Student Accounts – Kathleen J. Dennin

VOTE: ALL FAVORABLE MOTION: CARRIED

8. **OATHS OF OFFICE TO DISTRICT OFFICERS**

Mr. Ciccarelli stated that Oaths will be distributed in paper form and returned.

Oaths to District Officers

9. **BOARD COMMITTEES**

MOTION by Mr. Schoder, seconded by Mrs. Peterson that the Board accept the 2013-2014 Board Committees as follows:

Board Committees

- Policy/Academic – Mrs. Quigan, Mrs. Pfau, Mr. Herrick
- Building/Facilities – Mr. Schoder, Mrs. Pfau, Mr. Herrick
- Employee Relations – Mr. Schoder, Mrs. Peterson, Mr. Gabriels
- Hospitality – Mrs. Quigan
- Audit/Budget – Mrs. Peterson, Mr. Herrick
- Representative to Wellness Committee – Mrs. Pfau

VOTE: ALL FAVORABLE MOTION: CARRIED

10. **OTHER APPOINTMENTS FOR THE 2013-2014 SCHOOL YEAR**

MOTION by Mr. Gabriels, seconded by Mrs. Beebe to make the following appointments for the 2013-2014 school year:

Other Appointments

- A. Collector of Taxes – Dawn E. Robinson
- B. School Physician – Hudson Headwaters Health Network
- C. School Dentist – Hudson Headwaters Health Network
- D. Certifier of Payroll – Raymond Ciccarelli, Jr.
- E. Official Newspaper – Glens Falls Post Star

- F. Official Depository
RESOLVED, that all funds of the Board of Education, Bolton Central School District shall be deposited in the Glens Falls National Bank and designated for deposit for all monies received by the Treasurer in accordance with amendments of Section 1719 and 1920 of the Education Law relative to signatures required for all disbursements of money, said bank authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board, effective July 1, 2013 through June 30, 2014.
- G. Purchasing Agent – Ms. Kathleen J. Dennin
- H. School Pesticide Representative – Mr. Charles Morel, Jr.
- I. Reviewing and Verification Official for participation in the Federal Child Nutrition Program – Mrs. Donna DiPietro.
- J. Hearing Officer for participation in the Federal Child Nutrition Program – Mr. Raymond Ciccarelli, Jr.
- K. Designated Educational Official to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Mr. Raymond Ciccarelli, Jr.
- L. Claims Auditor – Ms. Diane Burkhardt
- M. School District Attorney – Judge & Duffy, PC

VOTE: ALL FAVORABLE MOTION: CARRIED

11. **AUTHORIZATIONS**

MOTION by Mrs. Quigan, seconded by Mr. Schoder to accept the authorizations as follows:

Authorizations

- A. Designation of Petty Cash Accounts as follows:
 - Main Office \$100.00
 - Cafeteria \$ 50.00
 - Transportation \$100.00
- B. Designation of the Mileage Reimbursement Rate at \$.50 per mile.
- C. Designation of the per mile rate for the use of school transportation by any agency other than the Bolton Central School District; the per mile charge to be in addition to driver costs;
 - Town of Bolton Recreation Commission and local nonprofit organizations - \$2.00 per mile.
 - All other agencies - \$4.00 per mile
- D. Designate the Superintendent to authorize staff attendance at workshops, conferences, etc.
- E. Readopt all current policies from previous year.

VOTE: ALL FAVORABLE MOTION: CARRIED

12. **RESOLUTION OF INVESTMENT MONIES**

MOTION by Mr. Gabriels, seconded by Mrs. Peterson to accept the Resolution of Investment Monies as presented:

Resolution
of
Investment
Monies

Resolved, that the District Treasurer be empowered to place monies in a CLASS account, a savings account, a Certificate of Deposit or any other approved form of investment within the guidelines of good money management in an approved depository in order to maximize interest income in accordance with guidelines of the Comptroller of the State of New York

VOTE: ALL FAVORABLE

MOTION: CARRIED

13. **MOTION** by Mr. Schoder, seconded by Mrs. Peterson to accept the Designation of Regular Meeting Days and Times as presented:

Designation of
Regular
Meeting Day &
Time

Monday, July 1, 2013
Organizational and
Regular Meeting

Monday, February 10, 2014
Regular Meeting

Monday, August 26, 2013
Regular Meeting

Monday, March 10, 2014
Regular Meeting

Monday, September 23, 2013
Regular Meeting

Monday, April 7, 2014
Regular Meeting

Monday, October 21, 2013
Regular Meeting

Monday, April 28, 2014 (TENTATIVE)
WSWHE BOCES Budget
Vote & Board Election
Time – TBD

Monday, November 18, 2013
Regular Meeting

Monday, May 12, 2014
Budget Presentation and
Regular Meeting

Monday, December 9, 2013
Regular Meeting

Tuesday, May 20, 2014
Budget Vote/Board Election
12:00 Noon – 8:00 p.m.
Special Meeting – 8:15 p.m.

Monday, January 13, 2014
Regular Meeting

Monday, June 9, 2014
Regular Meeting

**MEETINGS WILL BEGIN AT 6:30 P.M. UNLESS OTHERWISE NOTED AND
WILL BE HELD IN THE BCS LIBRARY.**

Mrs. Quigan wanted to move the September through December meeting to the regular 2nd Monday of the Month. Mr. Ciccarelli stated that October and November was set that way because of holidays. The December meeting was changed to the 9th.

VOTE: ALL FAVORABLE MOTION: CARRIED.

14. **MOTION** by Mrs. Peterson, seconded by Mrs. Pfau, that the Board of Education adjourn the meeting at 7:50 p.m.

Adjourn

VOTE: ALL FAVORABLE MOTION: CARRIED

The meeting was adjourned at 7:50 p.m.

Board approved: _____

District Clerk

DRAFT