

**BOLTON CENTRAL SCHOOL
BOLTON LANDING, NEW YORK 12814**

**ORGANIZATIONAL MEETING
OF THE
BOLTON CENTRAL SCHOOL BOARD OF EDUCATION
MONDAY, JULY 7, 2014**

MINUTES

1. The meeting was called to order by Mrs. Pfau 6:32 pm.
2. The Pledge of Allegiance was recited by all in attendance.
3. **Present were:**

Mrs. Julie Beebe	Ms. Kathleen Dennin
Mr. Jesse Foy	Ms. Christina Dunalewicz
Mrs. Debra Peterson	Mr. Michael J. Graney
Mrs. Kathleen Pfau	
Mrs. Pamela Quigan	
Mr. Carl Schoder	
- Public Present:**

Mrs. Deborah Andersen
Mr. John Gaddy
Mr. Dan Hull
Mrs. Margaret Maranville
Mrs. Dawn Robinson
Mr. Richard Trowbridge
4. Oaths of Office were administered to all board members.
5. **MOTION** by Mr. Schoder, seconded by Mrs. Quigan to nominate Mrs. Kathleen Pfau as School Board President for the 2014 - 2015 school year.
VOTE: ALL FAVORABLE MOTION: CARRIED
6. **MOTION** by Mrs. Peterson, seconded by Mr. Schoder to nominate Mrs. Pamela Quigan as School Board Vice President for the 2014- 2015 school year
VOTE: ALL FAVORABLE MOTION: CARRIED
7. **MOTION** by Mrs. Peterson, seconded by Mr. Schoder that the Board of Education appoint the following school district officers:
 - A. District Clerk – Christina Dunalewicz
 - B. Assistant District Clerk – Dawn E. Robinson
 - C. District Treasurer - Kathleen J. Dennin
 - D. Deputy District Treasurer - Dawn E. Robinson
 - E. Central Treasurer of Student Accounts - Kathleen J. Dennin**VOTE: ALL FAVORABLE MOTION CARRIED.**

8. Oaths of Office were administered to District Officers in attendance.

9. Board Committee Assignments for the 2014-2015 school year:

Policy/Academic - Mrs. Quigan, Mrs. Pfau, Mrs. Peterson
Building/Facilities - Mr. Schoder, Mrs. Pfau, Mr. Foy
Employee Relations - Mrs. Beebe, Mr. Gabriels, Mr. Schoder
Hospitality - Mrs. Quigan
Audit/Budget - Mrs. Peterson, Mrs. Beebe, Mrs. Quigan
Representative to Wellness Committee – Mrs. Pfau

10. **MOTION** by Mrs. Peterson, seconded by Mrs. Quigan that the Board of Education make the following appointments for the 2014-2015 school year:

- A. Collector of Taxes - Dawn E. Robinson
- B. School Physician - Hudson Headwaters Health Network
- C. School Dentist - Hudson Headwaters Health Network
- D. Independent Auditor - Jenkins, Beecher & Bethel LLP, C.P.A's.
- E. Certifier of Payroll – Mr. Michael J. Graney
- F. Official Newspaper - Glens Falls Post Star
- G. Official Depository

RESOLVED, that all funds of the Board of Education, Bolton Central School District shall be deposited in the Glens Falls National Bank and designated for deposit for all monies received by the Treasurer in accordance with amendments of Section 1719 and 1920 of the Education Law relative to signatures required for all disbursements of money, said bank authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board, effective July 1, 2014 through June 30, 2015.

- H. Purchasing Agent - Ms. Kathleen J. Dennin
- I. School Pesticide Representative – Mr. Charles Morel, Jr.
- J. Reviewing and Verification Official for participation in the Federal Child Nutrition Program – Mrs. Donna DiPietro
- K. Hearing Officer for participation in the Federal Child Nutrition Program-Mr. Michael J. Graney
- L. Designated Educational Official to receive court notification regarding a sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Mr. Michael J. Graney
- M. Claims Auditor – Ms. Diane Burkhardt
- N. School District Attorney – Girvin & Ferlazzo.

VOTE: ALL FAVORABLE. MOTION CARRIED.

11. **MOTION** by Mrs. Quigan, seconded by Mrs. Peterson that the Board of Education approve the following authorizations:

- A. Designate Petty Cash Accounts as follows:

Main Office	-	\$100.00
Cafeteria	-	\$ 50.00
Transportation	-	\$100.00
- B. Designate the Mileage Reimbursement Rate at \$.50 per mile.

- C. Designate the per mile rate for the use of school transportation by any agency other than the Bolton Central School District; the per mile charge to be in addition to driver costs;
 - Town of Bolton Recreation Commission and local nonprofit organizations: \$2.00 per mile
 - All other agencies: \$ 4.00 per mile
- D. Designate the Superintendent to authorize staff attendance at workshops, conferences, etc.
- E. Readopt all current policies from previous years.
VOTE: ALL FAVORABLE. MOTION CARRIED

12. **MOTION** by Mrs. Quigan, seconded by Mrs. Peterson that the Board of Education approve the following:

RESOLVED, that the District Treasurer be empowered to place monies in a CLASS account, a savings account, a Certificate of Deposit or any other approved form of investment within the guidelines of good money management in an approved depository in order to maximize interest income in accordance with guidelines of the Comptroller of the State of New York.

VOTE: ALL FAVORABLE. MOTION CARRIED.

13. **MOTION** by Mrs. Quigan, seconded by Mrs. Peterson that the Board of Education adopt the attached schedule for Board meetings for the 2014-2015 school year, meetings to start at 6:30 PM, except as noted.

VOTE: ALL FAVORABLE. MOTION CARRIED.

14. **MOTION** by Mrs. Quigan seconded by Mrs. Peterson that the Board of Education adjourn the Organizational Meeting at 6:44 PM.

VOTE: ALL FAVORABLE. MOTION CARRIED.

District Clerk

Board approved: _