

BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814

REGULAR MEETING  
OF THE  
BOLTON CENTRAL FEBRUARY 8, 2010  
BOLTON CENTRAL SCHOOL LIBRARY

MINUTES

1. The meeting was called to order by President Gabriels at 6:30 PM.
2. The Pledge of Allegiance was recited by all.

3. ROLL CALL

Present were:

Mr. Chris Gabriels	Ms. Kathleen Dennin
Mr. Dennis P. Murphy	Mr. Raymond Ciccarelli, Jr.
Mrs. Kathleen Pfau	Mrs. Angelia Smack
Mrs. Pamela Quigan	

Absent: Mrs. Linda Bennett      Mrs. Claire Kingsley      Mrs. Anna Persons

Public present:

Mr. John Gaddy	Mr. Damian Switzer	Mr. Chet McNulty
Mrs. Susan Volkmann	Mrs. Andrea Seamans	Mr. Brett Seamans
Mrs. Victoria O'Donnell	Ms. Jackie O'Donnell	Ms. Crystal White
Mr. John Servelli	Mr. Forrest Schroeder	Ms. Ashley Persons
Mrs. Deb Peterson	Ms. Alyssa Szalontai	Mr. Tony Hall
Mrs. Jean VanAuken (6:50)	Mrs. Lynne Collins (6:58)	

4. MINUTES APPROVAL

**MOTION** by Mrs. Pfau, seconded by Mrs. Quigan that the Board of Education approve the minutes the meeting held on January 11, 2010, as amended. Mr. Murphy again questioned the mileage report for three people going to the same conference as noted in the Minutes for January. On item 7B, Mr. Murphy disputed the number of reported substitute drivers.

Minutes  
Approval

Additions to the minutes include:

7B –Mr. Murphy asked several other questions about the number of substitute drivers.

8A- After Mrs. Jordan's comments, Mr. Murphy asked about the Code of Conduct and also asked Mr. Ciccarelli to write a memo to coaches to reiterate the district's expectations for student athletes.

**VOTE: ALL FAVORABLE.      MOTION CARRIED.**

5. COMMUNICATIONS

- A. Letter from the State Education Department regarding Coordinated Review Effort of BCS's Child Nutrition Program.
- B. Haitian Relief Procedures – NYSED
- C. Mr. Greg Loan, an Inspector for Utica National Insurance Company, will be here this week to inspect our facilities.
- D. Letter from School Attorney, Monica Duffy, regarding the Erika Uhl estate.

6. COMMITTEE REPORTS

- A. Legislative – No report this month
- B. Employee Relations – Committee will meet after mid-winter break. Date will be set at a later time.
- C. Facilities – Committee will meet after vacation on a Monday after vacation at 6:30 PM.
- D. Policy – Mr. Ciccarelli will distribute suggested policy revisions to the committee members.
- E. Hospitality – Congratulations to Margot and Chris Hens on the birth of their daughter Eleanor Grace Hens, born on February 1<sup>st</sup>.  
Get well wishes to Mr. Stanley Walkanowski is recovering from hernia surgery and Mr. Jon Maranville who also recently had surgery.

Mr. Murphy asked President Gabriels if he could present something to the public. President Gabriels asked him to wait until later in the meeting.

7. INSTRUCTIONAL PROGRAM

- A. Recommend the Board of Education grant a Mentor Program appointment to Mrs. Deborah Muscatello, effective 9/1/10 through 6/30/13. Remuneration will be at Step 22 of the Agreement with the Bolton Teachers' Association for the 2010-2011, 2011-2012 school years, and at Step 21 for the 2012-2013 school year.  
Mr. Ciccarelli explained the Mentor Program. He mentioned that we have had 11 Mentor Teachers since the inclusion of the program into the Teacher's Agreement. He also said that we would probably not replace the Physical Education Teaching position in 2013, upon Mrs. Muscatello's retirement, because of declining enrollment.  
There were many questions from board members regarding the program and Mrs. Muscatello's eligibility. Mrs. Quigan asked that the recommended appointment be tabled, discussed in Executive Session, and be voted upon at the March meeting when more board members were present.

**MOTION** by Mr. Murphy, seconded by Mrs. Pfau to move to Executive Session for the purpose of discussing Collective Negotiations and employment matters for Mrs. Deborah Muscatello.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

**MR. GABRIELS DELAYED EXECUTIVE SESSION UNTIL AFTER REGULAR BUSINESS IS CONDUCTED.**

- B. Race to the Top Initiative update – Mr. Ciccarelli reported that 17 out of 27 applications from schools in our BOCES were originally rejected, however Commissioner Steiner decided that the Memorandums of Understanding were confusing and reversed the decision. Our application will be included if the State of New York receives funding from the Federal Government.
- C. Semester One Honor Roll – Mr. Ciccarelli reported that 74 students in grades 7-12 were included on the Honor Rolls. Congratulations to our students on a job well done.

Mrs. Jean VanAuken asked why 6<sup>th</sup> graders were not included on the honor rolls. Mr. Ciccarelli explained that weighting for courses is done differently at the higher grade levels. He also reported that the 6<sup>th</sup> graders are recognized for their academic achievement at a Breakfast of Champions during the school day.

## 8. SCHOOL DISTRICT BUSINESS

- A. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education accept the Treasurer's and Central Treasurer's Reports for January, 2010, as presented. Treasurers Reports

**VOTE: Mr. Gabriels – Favorable, Mr. Murphy – Abstain, Mrs. Pfau – Favorable, Mrs. Quigan – Favorable.**

**MOTION NOT CARRIED – 3 Favorable – 1 Abstain.**

**MOTION** by Mrs. Quigan, seconded by Mrs. Pfau to rescind motion to accept the Treasurer's and Central Treasurer's Reports for January, 2010, as presented, and discuss them in Executive Session.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- B. **MOTION** by Mrs. Pfau, seconded by Mrs. Quigan that the Board of Education authorize the participation in the cooperative purchasing program, coordinated by the Washington-Saratoga-Warren-Hamilton-Essex BOCES for the 2010-2011 school year for the following commodities: Co-op Purchasing
- |                          |                       |
|--------------------------|-----------------------|
| Bread & Bread Products   | Ice Cream             |
| Pizza                    | Milk                  |
| Meat                     | Canned / Frozen Foods |
| Cafeteria Paper Products |                       |
- VOTE: ALL FAVORABLE. MOTION CARRIED.**

- C. Update on Cleaner/Bus Driver Position – Ms. Dennin and Mr. Ciccarelli reported that the deadline to accept applications is Wednesday, February 10 and approximately 12 applications have been received to this point. Interviews and a hiring schedule will be developed after mid-winter recess.
- D. Ms. Dennin reported on the 2010-2011 budget development to this point. The Governor's proposal has us due to lose \$108,000 in State Aid, and Federal aid is not known. She thanked the Teacher's Association for their cooperation in having all teacher's requisitions in on time. The administration will meet with non-teaching department heads to determine their needs. Good news was reported in that because of the switch to one insurance option, PPO, for all employees, we will save at least \$100,000 for next year. The transportation area should also not see an increase for next year as we don't have to purchase any buses or vans.

#### 9. PUBLIC COMMENT

- A. Mr. Murphy gave a presentation to the public on Open Government, also known as the Sunshine Laws. He said that these laws are for all school districts. He mentioned that the Employee Relations Committee met on January 5<sup>th</sup> with members of the Teacher's Association to discuss declining enrollment. The whole board then met with the Teacher's Association representatives, and administration members on January 25<sup>th</sup>. He was concerned that the public was told that it was a negotiation session and there was no legal representation present. He opined concerns about leaving the district open to lawsuits and that the public has the right to view the board's performance.

Mr. Ciccarelli stated that he would like a clear interpretation from the Board as to what administration is allowed to do when meeting with employees.

- B. Mr. McNulty thought that a PA/recording system would be beneficial for recording meetings so as to avoid confusion with the minutes. Mr. Murphy responded that the minutes are a synopsis of the discussion and actions and that verbatim minutes would require a policy change.
- C. Mrs. Collins asked if minutes are posted online by the end of the two-week period that minutes are required to be available to the public. Mrs. Smack told her that minutes are only posted after being approved by the Board of Education but are available in the Main Office.

- 10. A. As per previous motion, the Board of Education adjourned to Executive Session at 8:03 PM. All public left the meeting at this time with the exception of Principal Switzer, who was asked to stay.

President Gabriels returned the meeting to Regular Session at 9:30 PM.

- B. **MOTION** by Mrs. Pfau, seconded by Mrs. Quigan to table granting a Mentor Program appointment to Mrs. Deborah Muscatello, effective 9/1/10 through 6/30/13.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- C. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education accept the Treasurer's and Central Treasurer's Reports for January, 2010, as presented.

Treasurers  
Reports

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

11. **MOTION** by Mrs. Quigan, seconded by Mr. Murphy that the Board of Education adjourn the meeting at 9:32 PM.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

The meeting was adjourned at 9:32 PM.

*Angelia M. Smack*

Angelia M. Smack  
District Clerk

Board approved: March 15, 2010 / AMS